west elm

Glass Disc Chandelier Assembly Instructions

CAUTION:

• BEFORE INSTALLING FIXTURE, MAKE SURE THE POWER TO THE CIRCUIT IS TURNED OFF AT THE MAIN FUSE BOX / CIRCUIT BREAKER UTILITY BOX.

Important Safety Instructions:

- These instructions are provided for your safety. It is very important that they are read carefully and completely before beginning the assembly and installation of this lighting fixture.
- We strongly recommend that a professional electrician install all direct wire fixtures.
- THIS PRODUCT MUST BE INSTALLED IN ACCORDANCE WITH THE APPLICABLE INSTALLATION CODES BY A PERSON FAMILIAR WITH THE CONSTRUCTION AND OPERATION OF THE PRODUCT AND THE HAZARDS INVOLVED.
- The lighting fixture is meant for indoor use. It must be connected only to 3-wire, single-phase electrical supply systems (provided with Ground wire or equivalent protection system).
- For your safety, it is strongly recommended that two people install the lighting fixture.
- This fixture has been rated for up to four (1) 60-Watt maximum TYPE B standard (candelabra) incandescent light bulbs (not included) or one (1) 13-watt compact fluorescent light bulbs (not included). To avoid the risk of fire, do not exceed the recommended wattage.
- The lighting fixture is meant for indoor use, DRY LOCATIONS ONLY.
- · Save these instructions.

WARNING:

- To reduce the risk of fire, electrical shock or personal injury, always turn off light fixture and allow it to cool
 prior to replacing light bulb.
- Do not touch bulb when fixture is turned on. Do not look directly at lit bulb.
- · Keep flammable materials away from lit bulb.
- This lighting fixture contains lead, a chemical known to the State of California to cause cancer, birth
 defects and other reproductive harm. Wash hands after installing, handling, cleaning or otherwise
 touching this light fixture.

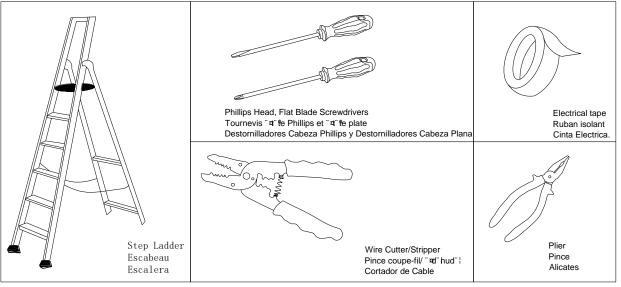
Pre-assembly:

- Remove all parts and hardware from box along with any plastic protective packaging.
- Do not discard any contents until after assembly is complete to avoid accidentally discarding small parts or hardware.
- For your safety and convenience, assembly by two people is recommended.

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TOOLS REQUIRED (not included):



Parts Included:

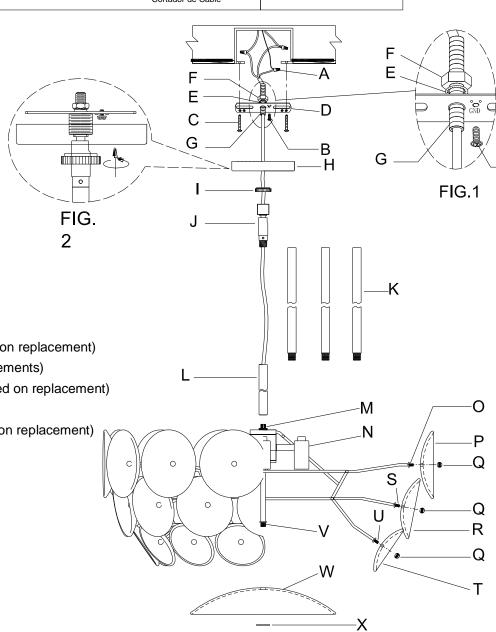
- (B) Green Ground Screw (1)
- (D) Mounting Plate (1)
- (E) Locker Washer (1)
- (F) Hex Nut (1)
- (G) Threaded Tube (1)
- (H) Canopy (1)
- (I) Canopy Nut (1)

(J) Ball Joint (1)

- (K) Long Tubes (3)
- (L) Short Tube (1)
- (M) Top Threaded Pipe (1)
- (N) Sockets (4)
- (O) Top Fixture Arms (14)
- (P) Large Glass Discs (15) (included on replacement)
- (Q) Cap Nuts (45) (included 3 replacements)
- (R) Medium Glass Discs (15) (included on replacement)
- (S) Middle Fixture Arms (14)
- (T) Small Glass Discs (15) (included on replacement)
- (U) Bottom Fixture Arms (14)
- (V) Bottom Threaded Pipe (1)
- (W) Center Glass Disc (1)
- (X) Fixture Washer (1)
- (Y) Final (1)

Hardware Enclosed:

- (A) Plastic Wire Nut Connectors (3)
- (C) Mounting Screws (2)

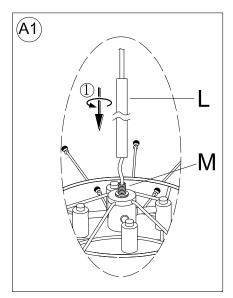


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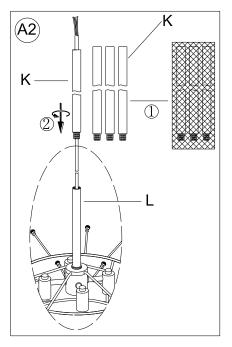
Α	3x	В	∰ 1x
С	2x	Р	14x
М	42x	R	14x
W	1x	Т	14x

To Adjust the Suspension Length of the Fixture:

 Note: The adjustment or shortening of the lighting fixture's suspension length is only needed if the factory set length is not appropriate for your installation. We recommend that you adjust the lighting fixture to the proper desired length before cutting the electrical cord. Determine the lighting fixture suspension length from the ceiling for the product installation, allowing the extra cord length for the outlet junction box wire connections as noted below.

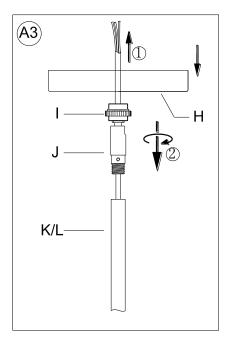


 Insert the fixture wire through the Short Tube (L), and attach the Short Tube (L) onto the Top Threaded Pipe (M) and turning Short Tube (L) in a clockwise direction until tight.

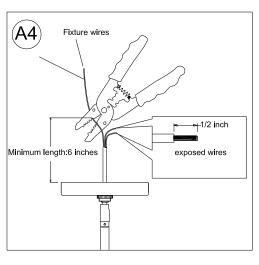


2. Take out 3 Long Tubes (K) from poly bag. If you would like use only one Long Tube (K), then thread the power cord through it, make sure the tube nipple joint end is downward. Attach the Long Tube (K) onto the top of Short Tube (L) and rotate Long Tube (K) until tight. 3 pieces Long Tubes (K) are attached. You can select tube quantity base on your requirement, and assembling via repeat step 2.

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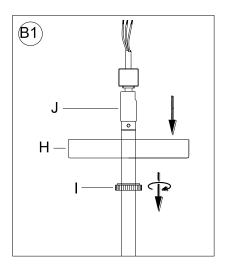
3. Thread the fixture 3 wire power cord through the Ball Joint (J) and Canopy (H). Attach the Ball Joint (J) onto the Long Tube (K) or Short Tube (L). Rotate the parts until tight.



 If needed, cut off the extra fixture 3 wire power cord length so that they all are at least 6 inches (152.4 mm) long within the outlet junction box (J-box)

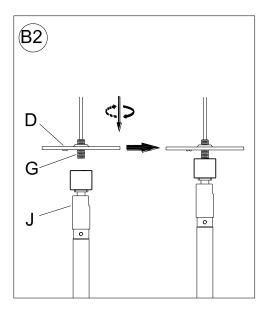
Assembly & Installation Instructions:

- SHUT OFF THE MAIN ELECTRICAL SUPPLY FROM THE MAIN FUSE BOX/CIRCUIT BREAKER!
- Carefully unpack all fixture parts and hardware and lay them on a clear workspace.

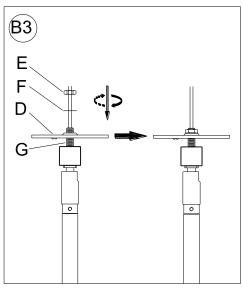


1. Unscrew the Canopy Nut (I) from the Ball Joint (J).

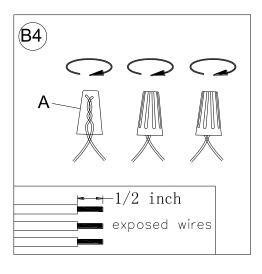
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Insert Bottom of end of Threaded Tube
 (G) into Top of end of the Ball Joint (J)
 by rotating Threaded Tube (G) in a clockwise direction until tight.

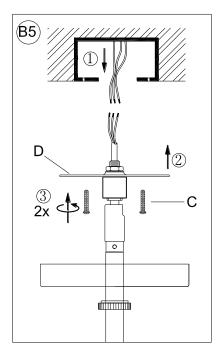


3. Position the Lock Washer (F) first and then the Hex Nut (E) onto the top end of Threaded Tube (G). Tighten the Hex Nut (E) until tight using pliers so that the Ball Joint (J) is now firmly secured to the middle of the Mounting Plate (D).

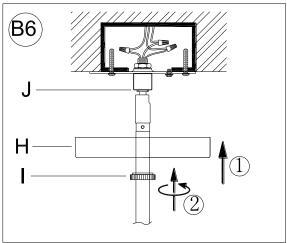


4. Please read the section "To Make the Wire Connections" Below.

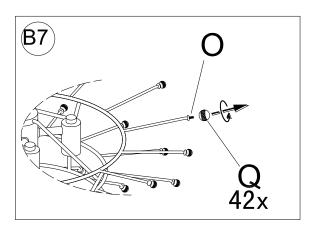
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 Attach the Mounting Plate (D) onto the junction box using two Mounting Screws (C).



6. Slide the Canopy (H) upward along the metal tube with the upper rim of the canopy pressed gently against the ceiling surface, position the Canopy Nut (I) against the threaded upper section of Ball Joint (J) and rotate the Canopy Nut (I) clockwise to engage it with the threaded portion of the Ball Joint (J) until secure. Do not over tighten this nut.



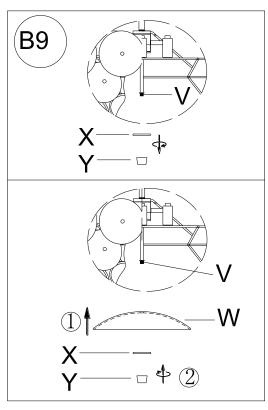
7. Unscrew Cap Nuts (Q) from Fixture Arms (O/S/U).

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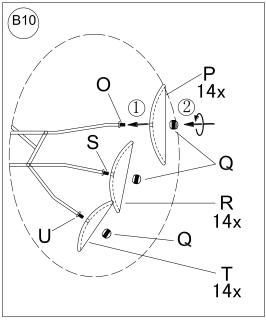
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Glass Disc Chandelier Assembly Instructions

8. Insert the light bulbs into the Sockets (L). To avoid the risk of fire, do not exceed the recommended lamp wattage as outlined in page 1.



9. Unscrew the Final (Y) and Fixture Washer (X) from the Bottom Threaded Pipe (V). Place the Center Glass Disc (W) onto Bottom Threaded Pipe (V). Place Fixture Washer (X) onto the Bottom Threaded Pipe (V) and secure by turning Finial (Y) in a clockwise direction onto the Bottom Threaded Pipe (V) until tight. Do not over tighten.

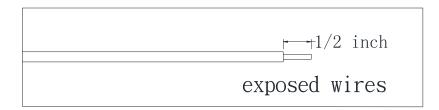


10. Attach each Small Glass Disc (T) onto each of the Bottom Fixture Arms (U) and secure by rotating the Cap Nuts (Q) onto the end of Bottom Fixture Arms (U) until tight. Attach each Medium Glass Disc (R) onto each of the Middle Fixture Arms (S) and secure by rotating the Cap Nuts (Q) onto the end of Middle Fixture Arms (S) until tight. Attach each Large Glass Discs (P) onto each of the Top Fixture Arms (O) and secure by rotating the Cap Nuts (Q) onto the end of Top Fixture Arms (O) until tight.

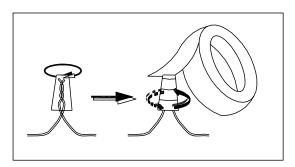
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To Make the Wire Connections:

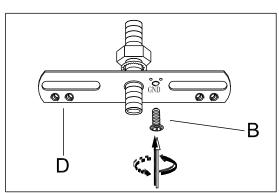
 Gently pull existing wire down from the ceiling junction box and allow wires to hang. The HOT or LIVE wire is usually black. The NEUTRAL wire is usually white. Check to see if there is a ground wire that is usually green or green with a yellow stripe or exposed copper metal wire. If needed, use a pair of wire strippers to remove about 1/2 inch of insulation from each wire.



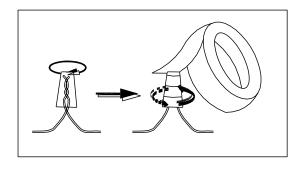
- 2. Carefully inspect the pendant's fixture wires. The NEUTRAL FIXTURE WIRE is White. The HOT FIXTURE WIRE is Black. And the GROUND WIRE is Green. If you have any doubt and cannot identify the power-supply wires with confidence, then we recommend that you ask an electrician and that you not continue with the installation.
- 3. With the help of another person to hold the weight of the fixture, attach the fixture wires to the junction box wires as shown in the illustration.



Connect the GROUND FIXTURE WIRE to the GROUND J-BOX WIRE using the Plastic Wire Nut Connector (A) and wrap the connection with electrical tape. Be sure that no wire strands are exposed.



If the junction box DOES NOT have a GROUND WIRE, wrap the fixture's bare ground wire around the Green Ground Screw (B) and insert the screw into the Mounting Plate (D), marked as "GND", and tighten screw to secure the wire.



Connect the NEUTRAL FIXTURE WIRE to the NEUTRAL J-BOX WIRE first and then connect the HOT FIXTURE WIRE to the HOT J-BOX WIRE using the Plastic Wire Nut Connectors (A). Wrap these connections with electrical tape. Be sure that no wire strands are exposed.

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NOTE:

IT IS IMPERATIVE THAT THE JUNCTION BOX IN YOUR HOME BE PROPERLY GROUNDED! DO NOT REVERSE THE HOT AND NEUTRAL CONNECTIONS OR SAFETY WILL BE COMPROMISED.

4. Check the wiring connections and if all looks good, gently tuck the wire connections neatly into the ceiling junction box.

Care instructions:

- Wipe clean with a soft, dry cloth or static duster.
- Always avoid the use of harsh chemicals or abrasive cleaners as they may cause damage to the fixture's finish.

Thank you for your purchase

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